

**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

October 23, 2023 – 6:30 P.M.

Call to Order

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:30 P.M.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann, and Highway Commissioner Adams.

Officials present: Clerk Jane Nolan
Assessor Robert Maloney

Others present: April Schrader, Administrative Assistant, Road and Bridge District (Palos)

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Approval of Prior Meeting's Minutes

A. Approval of the Palos Township Board Meeting Minutes of September 25, 2023.

Trustee Woods moved to approve the minutes of the September 25, 2023 Township Board Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Recognitions/Proclamations/Presentations/Communications

There were no Recognitions/Proclamations/Presentations/Communications at this meeting.

Reports of Officials

A. Supervisor/Treasurer

Supervisor Schumann reported that the township is getting ready for the upcoming holiday season. There will be food baskets and gift cards to be distributed to the residents for Thanksgiving and beyond.

B. Clerk

1. New General Assistance Law Training October 25, 2023

Clerk Nolan reported that this is an FYI for the Board. The new law will make some differences. There are already some attorneys that feel there should be some guidelines on the bill as reported by **Supervisor Schumann**. The guidelines may be challenged as to who can be eligible for the monies allotted. The main idea of the bill was to expand the money that could be used for General Assistance.

2. TOI 116th Annual Education Conference Virtual Training Experience

Clerk Nolan gave Board Members an official copy of the Annual Education Conference Virtual Training Experience from TOI. This training is for the Board members and officials who will not be attending the in-person conference. The cost is \$99 a person. Each official can choose as many topics as they would like to attend. They can register for this online, the dates for the conference are on the sheet.

C. Highway Commissioner

Highway Commissioner Adams reported that the Road District Road Project is well underway. All the roads in the Road Project have been ground. They are waiting for the engineers to inspect the base layers that exist. There will be some patching of the base layers all throughout the project. The re-measuring of the original contract allows us to extend the road project somewhat further as his numbers were less than our engineers numbers.

The contractor stated that he was not going to start laying asphalt for the project until Thursday. **Commissioner Adams** called to discuss this and the contractor will try to push his other project a day ahead. Some roads are ground down very deeply which makes it difficult for the residents to get to their garages.

Due to Halloween season many signs are missing because people collect signs during this time and put them in their garages.

Attorney's Report

- A. Adoption of ORDINANCE No. 2023-O-02 AN ORDINANCE APPROVING AND AUTHORIZING EXECUTION OF INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE PALOS TOWNSHIP AND PALOS TOWNSHIP ROAD DISTRICT FOR CONSTRUCTION, OPERATION, AND MAINTENANCE OF THE 133rd STREET DRAINAGE IMPROVEMENT PROGRAM IN PALOS TOWNSHIP, ILLINOIS.

Attorney Kaitlin Frenzer informed the Board that Ordinance A and B on the agenda at this meeting will be tabled until the next meeting. The Ordinance which refers to the right-of-way will proceed.

- B. Adoption of ORDINANCE No. 2023-O-03 AN ORDINANCE APPROVING AND AUTHORIZING EXECUTION OF INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE PALOS TOWNSHIP AND PALOS TOWNSHIP ROAD DISTRICT FOR CONSTRUCTION, OPERATION, AND MAINTENANCE OF THE 133RD

STREET DRAINAGE IMPROVEMENT PROGRAM IN PALOS TOWNSHIP, ILLINOIS.

This ordinance was also tabled until the next Board Meeting.

- C. Adoption of ORDINANCE No. 2023-03-O AN ORDINANCE OF THE HIGHWAY COMMISSIONER OF PALOS TOWNSHIP ROAD DISTRICT RIGHT-OF-WAY CLEARANCE AND REMOVAL OF ANY OBSTRUCTIONS ON A TOWNSHIP ROAD DISTRICT RIGHT-OF-WAY.

There was a discussion concerning registered letters that are involved in this ordinance. April will find out who the residents are that will receive the letter, and any following things that will be part of this.

Trustee Woods moved to adopt ORDINANCE No. 2023-03-O AN ORDINANCE OF THE HIGHWAY COMMISSIONER PALOS TOWNSHIP ROAD DISTRICT RIGHT-OF-WAY CLEARANCE AND REMOVAL OF ANY OBSTRUCTION ON A TOWNSHIP ROAD DISTRICT RIGHT-OF-WAY. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeans, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Reports of Standing Committees

- A. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants Dated November 1, 2023.

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants Dated November 1, 2023 in the amount of \$19,415.15.

Trustee Riley seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None
Motion carried 5-0.

2. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated November 1, 2023.

Trustee Woods moved to approve the audit of Road and Bridge District Bills and Warrants Dated November 1, 2023 in the amount of \$33,587.61 and Administrative Expense in the amount of \$6,291.38 for a total of \$39,878.99. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approval of General Assistance Fund Bills Dated November 1, 2023.

Supervisor Schumann moved to approve the General Assistance Fund Bills and Warrants Dated November 1, 2023. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Trustee Woods discussed the new agenda format that he has introduced for the Board. He said he spoke to the Supervisor about it, and he will bring it to the next meeting to see if it flows, and to see if the Board likes it. If they like it, he will proceed with it. If they don't, it will not happen.

B. Policy and Personnel – Supervisor Schumann

Supervisor Schumann stated that there were no changes at the township in either policy or personnel.

C. Technology, Automation and Information – Trustee Riley

Trustee Riley stated that he had no report for the Board.

D. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes reported that she had no report for the Board.

E. Public Services and Health – Trustee Abuzir

Trustee Abuzir reported the Cholesterol and Health Service fees for the month of September as follows:

Cholesterol	\$ 295.00
Health Service Fees	\$ 645.00
Total	\$ 940.00

The next Cholesterol Screening will be on November 20, 2023.

Unfinished Business

There was no business to come before the Board.

New Business

Assessor Maloney passed out a sheet explaining that the Assessor's Office will need extra help from Joyce Black from Lemont for the next appeal session due to the number of residents that will come to the township for help in this area.

Assessor Maloney is seeking the approval of the Board for this. Joyce worked with Heather Malloy during the last assessment appeal. A copy of the letter from both Assessor Maloney and Assistant heather Malloy is available for review. There was a discussion concerning this topic and resident taxes.

Trustee Woods reminded the Board that the tax levy will be on the agenda for November.

Citizens Wishing to Address the Board

There were no citizens who wished to address the Board.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Jeanes** moved to adjourn the meeting at 7:11 P.M. **Supervisor Schumann** seconded the motion. The motion was passed unanimously.

Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township